

# Parent forum: terms of reference

---

## Aims of the forum

- › Work together to improve the education provided for our children
- › Share information, knowledge and skills
- › Meet in a mutually supportive environment
- › Further improve communications between parent/carers and staff

## Membership

All parents and carers of pupils of our school are automatically members of the parent forum.

Each class can elect class representatives. The representatives are encouraged to be available for forum meetings. If they are unable to attend, another parent can fill in.

## Code of conduct

As a member of the parent forum I agree to:

- › Show respect to all members of this forum, by listening to and respecting a diverse range of opinions
- › Stick to agreed timescales for discussion of topics
- › Maintain confidentiality by not mentioning the names of individual members of the community
- › Avoid discussing individual circumstances or grievances. These issues will be raised with class teacher, Head of Year or Senior Leadership Team.

## Frequency of the forum

- › Forum meetings will be held once a term
- › Forum meetings will last 1 hour 15 minutes