



Grand Avenue Primary & Nursery School

Grand Avenue
Surbiton
Surrey
KT5 9HU

Tel: 020 8399 5344

Email: office@grandavenue.kingston.sch.uk

Web: www.grandavenue.kingston.sch.uk

Thursday, 21st November 2024

Dear Parent/Carer,

Election of parent governor

The Governing Body is currently seeking a new parent governor to sit on the Full Governing Body. This position would also include sitting on the Resources and Finance Committee.

If you have an interest in the above and have a willingness to learn and commit time to the role (which includes regular attendance at meetings; which are held on Monday evenings at 7.30pm in school, attending training and making monitoring visits to school) then please apply. Previous applicants are also welcome to reapply.

No previous experience is necessary and the local authority provides training for all new governors. Support is also provided by other experienced members of the Governing Body, the Head Teacher, Clerk to the Governors and the Local Education Authority.

If anyone would like more information or would like to discuss the requirements of the post, please contact Jenny Gresson (Chair of Governors) at jgresson@grandavenue.kingston.sch.uk

Proposing candidates

There is one vacancy for a parent governor at this school and as the parent of a pupil currently on roll you have the right to propose a candidate for election and to stand as a candidate yourself. Each parent (father, mother, legal guardian, person having custody) has this right, but you may not propose more candidates than there are vacancies.

If you wish to propose a candidate, please take the following action.

1. Obtain permission of the person concerned.
2. Having done so, please notify in writing by no later than **4pm on Thursday, 28th November** the full name, address and telephone number of the candidate proposed, and the full name and class of their child at the school.
3. Again, by no later than **4pm on Thursday, 5th December** arrange for the candidate to provide, if they so wish, a personal statement regarding the candidacy (**not more than 100 words**).

If you wish to propose yourself as candidate please follow steps 2 and 3 above.

Please send all nominations and/or personal statements to office@grandavenue.kingston.sch.uk.



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The Statement should set out:

- evidence of the extent to which they possess the skills and experience the governing body desires;
- their commitment to undertake training and development to acquire or develop the skills to be an effective governor;
- if seeking re-election, details of their contribution to the work of the governing body during their previous term of office; and
- how they plan to contribute to the future work of the governing body.

For equality purposes, canvassing in any form is not permitted.

If there is more than one candidate, a voting paper listing the names of all eligible candidates together with any personal statements received by the due date, will be issued to all parents. If there is only one candidate, they will be elected unopposed, and all parents will be sent written notice of the name of the governor elected, together with their personal statement.

Further details of how a person may be disqualified from being a governor are available at the school and will be issued to all candidates. Unless later disqualified, a parent governor elected now may serve for a four year term of office

Further information about being a governor can be obtained from Governor Support, Achieving for Children, 44 York Street, Twickenham TW1 3BZ, phone: 020 8891 7593 or email: governor.support@achievingforchildren.org.uk

Yours sincerely,

Mrs S Pitcher
Headteacher



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