



Grand Avenue Primary & Nursery School

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Wednesday, 8th January 2025

Dear Parent/Carer,

Windmill Hill- March 2025

We are making our preparations for the Year 6 residential school journey to Windmill Hill, East Sussex. Please see the PGL website for further and risk assessment. <https://www.pgl.co.uk/>

Please could we remind you to pay any outstanding amount owed for this trip by **Friday 31st January 2025**.

As a reminder the following cancellation fees apply:

Cancellations between 6/1/2025- 2/2/2025 will incur a charge of 60% of total cost

Cancellations between 3/2/2025- 16/2/2025 will incur a charge of 80% of total cost

Cancellations after 17/2/2025 will incur a charge of 100% of total cost

Please find attached two documents

- A medical/ consent form (to be returned)
- A recommended kit list (for information)

The medical form needs to be completed by you and returned to your class teacher by Friday, 24th January. A paper copy will be sent home to make this easier. The information on this form stays confidential. One member of staff is given responsibility for administering any medicines required during our time away.

The kit list is recommended and also gives you the address at Windmill Hill should you wish to write to your child during our time away. If you require any information about our insurance policy, please contact the School Office.

We are looking forward to our time away. If you have any concerns or queries at this time please contact me at school. I am happy to help.

Yours sincerely,

S. Clift

Miss Clift
Year 6 Lead



Enjoying Learning - Exceeding Expectations